**ACADEMY OF HOPE BOARD MEETING**

**November 14, 2023 Meeting Minutes**

**ATTENDANCE**:

**Board Members**

Barbara Jumper, Madi Ford, Nora Abramson, Rosalyn Brown, Patrina Clark, Larry Condelli, Eric Jones, Julie Meyer, LuAnn Sinclair, Deborah Ringle, Jason Ufland (Board Candidate)

**Staff**

Lecester Johnson, Joy Bentley Phillips, Michael Durant, Tiffany Godbout, Sasha Lotas and Lisa Leach

*Meeting called to order at 4:05pm*

*Minutes for September 19, 2023, were voted on and approved:*

*Madi Ford and Julie Meyer abstained from voting on the minutes from September 19, 2023.*

**REPORTS/UPDATES**

**Opening remarks by Barbara Jumper, Board Chair**

* Our institution stands on firm financial ground, a testament to the hard work and dedication of our entire team.
* Our record enrollment numbers reflect the trust and recognition we have earned from the community we serve.
* We will review the proposed Code of Ethics, and approve a new Conflicts of Interest policy,
* We have an open board seat and have invited Jason Ufland (Board Candidate) to join the meeting.
* We will vote on the revised FY 24 budget and two significant contracts.

**CEO Report: Presented by Lecester Johnson, CEO, Tiffany Godbout, COO, Michael Durant, CAO**

**Sasha Lotas, Director of Performance Evaluation and Research, Joy Bentley Philips, CSGO**

* Academy of Hope hosted its first adult Charter mini conference on November 3, 2023. It was a huge success. All nine adult charters had participants.
* Moving forward with the Adequacy study, we were invited to be part of the panel to discuss recommendations that adult charters receive 100% of the per pupil funding.
* Adult accountability will be discussed in the next program committee meeting.
* Waiting on a date for the 10-year review, possibly late spring
* Staff will walk new board members through the chart of accountability framework.
* We are currently at record enrollment; we will be the second largest adult charter if enrollment holds
* The school team is now fully staffed, we have a new Ward 5 principal and two new evening assistant principals.
* Having some problems with the SIS system, looking for a new vendor, contract will be over 25K will need to have a board vote before the end of the year.
* Continuing to work on rebranding this year updating messaging. We are starting to test it out and pushing all materials to different assets. Board will start seeing it integrated on the website.
* Joyti Chowdery, Director of Communications and Digital Engagement a new hire will take us into the second phase of rebranding

**Finance Committee – Tiffany Godbout**

* Revised FY24 budget reviewed
* We have exceeded our enrollment goal, new budget based on enrollment of 810
* Projected enrollment between 830/836
* Received the Employer Retention Credit of $1.6 million, tax rebates for maintaining employees during Covid.
* Received Charter Teacher funds from WTU of $580K
* Projecting $750K in private grants for FY 24
* Received 250K grant from DOES to support *Hope Forward* graduate transition program.
* Staff to receive a one-time bonus of 7.6%
* Working with Ed Fuel to do a compensation study for teachers.
* We are adding a shuttle bus for Ward 8
* FAR score for FY22 received.

**Motion on the floor to approve revised FY24 budget**

1st Patrina Clark

2nd LuAnn Sinclair

Revised FY 24 budget approved unanimously

**Motion on the floor to approve Contracts that exceed 25K**

Crexendo – Phone Service (not to exceed 35K)

Cleat D & B – HVAC Repair and Maintenance (not to exceed 40K)

1st Eric Jones

2nd Patrina Clark

Contracts approved unanimously.

**Board Business Barbara Jumper, Chair, Patrina Clark**

Jason Ufland to join the meeting to discuss his background as a candidate for the vacant board seat.

Revised Conflict of Interest discussed for approval.

**Motion on the floor to vote on the revised Conflict of Interest**

1st LuAnn Sinclair

2nd Nora Abramson

Revised Conflict of Interest approved unanimously.

**Motion on the floor to approve new Board member Jason Ufland**

1st Patrina Clark

2nd LuAnn Sinclair

New board member approved unanimously.

**Enrollment presentation, Tiffany Godbout, COO, Michael Durant, CAO**

* Discussed process new learners must complete to be enrolled into Academy of Hope
* Started the enrollment process with 1 staff member, we now have 5 staff members on the enrollment team
* Enrollment audit conducted once a year
* We serviced 1,000 learners, over the course of a year
* Current Enrollment by program and site modality presented

**Development –Madi Ford, Chair**

No report

**Governance – Tamara Wilds Lawson, Chair**

No report

*Meeting adjourned at 5:51 pm. Executive Session to discuss CEO review process & timeline.*