
REQUEST FOR PROPOSALS

I. REQUEST FOR PROPOSALS

Academy of Hope Adult PCS seeks the services for Technology with expertise in non-profit/charter schools.

II. SOLICITATION SCHEDULE

Responses should be provided in electronic format and emailed to both Dodzi Akakpo at dodzi@aohdc.org and Vernon Glover at vglover@aohdc.org by June 2nd, 2023 to be considered. Please contact Dodzi and Vernon with any questions you may have regarding this RFP.

III. BACKGROUND

Academy of Hope Adult Public Charter School is a 501(c)3 tax-exempt nonprofit and adult public charter school in Washington D.C., offering excellence in adult education since 1985. Our mission is to provide high quality education and services that change lives and improve our communities. At Academy of Hope, students become part of a learning community where everyone is valued, adds value and is both a teacher and a learner. Our curriculum is experiential and focuses on life skills, which means that students can immediately begin applying what they're learning to their own lives—and reap the benefits.

Academy of Hope's Core Values: CARES

Community- AoH fosters an atmosphere where individuals can be completely present as their authentic self. We seek to advance values, attitudes, and beliefs that promote caring for one another. We believe we are stronger together and that representation for the people we serve matters.

Acceptance- AoH respects the inherent dignity and worth of every individual. We remain open-minded as we acknowledge each individual's complex identities and our collective differences. To us, every person is worthy and we expect teachers, staff, learners, and community members to come as their true selves.

Respect – At AoH, we believe that every human is deserving of respect and respect is an action. Respecting someone means engaging, learning, and trying to understand individuals' experiences. At Academy of Hope we are encouraging self-love and a deep understanding, appreciation, and regard for our communities.

Empowerment– AoH aims to purposefully recruit and engage community members who understand the power in every person. Our community is committed to actively listening and amplifying voices and lived experiences that are often unheard as a means to propel change.

Service- Our ultimate goal is to serve all learners responsibly. We strive to be good stewards of the trust learners place in us by consistently reviewing our practices, programs, and structures to ensure we are advancing learners' stated best interests.

IV. PROJECT SCOPE

The intent of this RFP is to have firms under consideration to specifically address the services required and provide a well-considered price proposal for those services. Academy of Hope is seeking vendors for all Technology including support services, equipment, products, or services.

Vendors have the option to bid on individual or multiple services.

AoH seeks solutions that include, but are not to be limited to:

- Computers & technology solutions: laptops (minimum 4gb of ram & 512gb of storage), Chromebooks, Google enterprise management licenses, monitors, desktops, other necessary equipment and accessories
- Hotspots, device & service provider, preferred minimum requirement unlimited data
- Wireless Voice and Data Services with related solutions, equipment, and accessories, from wireless communications service providers owning or controlling all the elements necessary to sell and deliver wireless voice and data services.
- Cloud services & Data storage

All products offered under a resulting Agreement shall be new, unused and currently available. Remanufactured or refurbished products are not acceptable, in lieu of a new product, unless authorized by AoH.

V. CONTRACTOR QUALIFICATIONS

Academy of Hope Adult PCS is seeking vendors that can provide one or more of the above products and services. AoH recognizes that one vendor may not provide all product lines listed. Contractor's Statement of Qualifications should clearly and accurately demonstrate which of the solutions they have the capacity to fulfill, along with an explanation of the specialized knowledge and experience required for services under consideration.

VI. PROPOSAL REQUIREMENTS

In your proposal, please provide the below information in the order requested:

- Background on your organization including percent of business dedicated to technical support, and percent of business dedicated to nonprofits/ schools.
- Overview your approach / business model.
- Cost Proposal: Detail prices for all services proposed. As the nature of the work to be performed will vary depending on Academy of Hope's needs and, etc., vendors should present prices in an "a la carte" format.

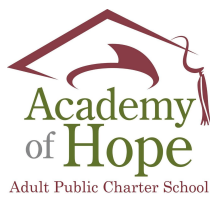
- Vendor shall provide pricing for quantity one of each configuration as well as bulk discounts in quantities up to 1,000. Additional accessories, components or warranties to be considered as a “bundle” may be included and priced as separate line items. Standard configurations and bundles shall be reviewed quarterly and upgraded to reflect the latest technology upon acceptance of AoH.
- If applicable, vendors shall clearly state their ability to provide services related to supporting the above equipment. Services may include but are not limited to installation/de-installation, staging/deployment, asset tagging, image loading, maintenance, support, training, migration, integration, asset management, recycling/disposal, pre-implementation design, disaster recovery planning and support, helpdesk, technical support.
- The proposing firm should have a demonstrated commitment to diverse, inclusive, and equitable practices. The proposal should describe in detail the proposer’s DEI commitment and practices.
- Technical Approach: The proposal must describe how the firm fulfills the “Contractor Qualifications” outlined in Section V.
- References: Include the three most similar clients to whom you have provided this service – name, organization, email and phone.

VII. EVALUATION FACTORS FOR AWARD

In considering proposals, Academy of Hope Adult PCS will make a best-value determination. Award will be made to the applicant that conforms to the RFP’s requirements and is judged to represent the best value to Academy of Hope. Best value is defined as the proposal that presents the best overall value to Academy of Hope Adult PCS, cost and other factors considered, and which presents the most advantageous offer. Such offer may not necessarily be the proposal offering the lowest cost or receiving the highest technical rating.

Academy of Hope Adult PCS will evaluate proposals based on a number of criteria, including:

- i. How well the vendor demonstrates an understanding of Academy of Hope’s needs and its ability to meet those needs
- ii. The vendor’s commitment to AoH’s Racial Equity, Diversity and Inclusion values
- iii. The overall business model and its match to Academy of Hope’s needs
- iv. Corporate experience with similar sized nonprofits
- v. Prior performance in similar engagements;
- vi. Price



Excellence in Adult Education Since 1985

- AoH strongly encourage Black, Indigenous, people of color, members of the LGTBQIA2S+ community, as well as members of underrepresented groups to respond.
- AoH strongly encourages small, local businesses who live and/ or serve the communities surrounding our campuses to respond.